

March 15, 2016

From: Adam Luedtke

To: Dr. Peter Bales, Chair of the Academic Senate Steering Committee
Dr. Emily Tai, Vice Chair
Dr. Joel Kuszai, Secretary

Chair Carolyn King called the meeting to order at 1:15 pm

In Attendance: Julie Agustin, Victor Fichera, Susan Garcia, Michael Hodge, Carolyn King, Adam Luedtke, Linda Ostrowe, Danny Sexton, Raymond Volel

Absent: Jim Bentley, Brian Kerr, Peter Novick, Ted Rosen, Oscar Zagalo

I: Approval of the agenda for March 15, 2016

- a. The agenda was approved by voice vote.

II: Approval of the minutes of February 23, 2016.

- a. The minutes will be approved at the next meeting (March 29).

III: Guest Victor Fichera, Principal Investigator for the Academy Assessment Protocol, was welcomed.

IV: Reports

a. Old Business

1. Report of Student Activities

- Ray discussed the upcoming student elections. Workshops are coming up for candidates, such as a "Slate Workshop" on forming teams to run in the elections. There will be a VP Senators' meeting this Wednesday. There will also be a women's self-defense class (open to all) during club hours on March 30, entitled "Women Fight Back". Finally, there is an upcoming candidates' orientation for the elections coming up in April, where they will learn the electoral rules. The candidates' forum will be on April 13.

2. Other Business

- Susan Garcia mentioned the wellness festival and health fair coming up, as well as the blood drive happening this week.

a. New Business

1. We welcomed new student member Julie Agustin.

2. Create plan to address "A Freshman Experience Survey"

- One of the Committee's charges is to determine what student activities students are interested in. Victor broke down how he did the Freshman Experience survey. Carolyn and others chimed in on what we want, what the charge is, etc. We all discussed pros and cons of different questions. Victor wants to percolate on it, including the question of whether or not to use SurveyMonkey. One issue is the crowded survey landscape – VP Hodge said that the Title 9 survey is also launching in March. In other words, Victor does a lot, and students are overwhelmed with surveys. Julie agreed and said that there are too many surveys for students. The HIP survey is also happening in April-May. Re the Freshman Experience survey, we could use the same wording for all students. We could throw in other questions too. Regarding the App, VP Hodge said that students use the app. Carolyn asked about the question of what technology platform to use. We discussed the logistics of doing the survey in the Fall semester vs. the Spring semester. Danny said the students mentioned useful things for our purposes. Julie said NO to a survey just before Final Exam week. Victor then proposed that we go for April 9 (end of the first week of April) - shoot for doing our survey between the Title 9 and the HIP one. We agreed. Re the question of students working on the survey, Victor said that there are too many logistical challenges. He doesn't want students to work on it. If we think of any other questions to give him, we should let him know. We'll get back to him by next week, we'll think on it. We talked about interest vs. activity questions, and other specific areas. Victor went into specific questions on the freshman impact survey. The biggest responses were no time or too busy. Ray suggested a question about "do you know of office of student activities?" Ray said the most common graduating person says so often "this is the first time I've been in here - wow, they have so much." Victor said a survey is different from a test. It was tentatively decided to use the following 4 questions:

- Are you aware of the office of student activities?

- If yes, then what are things they offer?
- If yes, what things are you part of?
- What would you suggest we offer?

Julie approved the language. Victor will write it up and send it to Carolyn. She'll send it around. Victor wants to send us a pilot of the survey because SurveyMonkey can have problems. Before the next meeting on 3/29, we'll send out the questions. Victor will come to that meeting.

3. **NEXT MEETING:** Tuesday, March 29, at 1:15 pm in MC-21.

Adjourned at 2 pm.